

HERTFORDSHIRE LOCAL OPTICAL COMMITTEE AGM

Monday 25th March 2019

Meeting Room 2, Biopark, Welwyn Garden City, AL7 3AX

MINUTES

Present:

Wendy D'E Vallancey (Chair)	Sai Karan Malik	Rina Lakhani
Daniel Harris	Katie Patel	Anita Jones
Eileen Gay	Martin Russ (LOCSU)	
Jane Bunker	Alison Booth	
Mary Bramley	Dipa Michalik	
Peter Chapman	Sumila Kasaven	Minute Secretary: Dawn Doe

Apologies for Absence

Apologies were received from Pargat Thethy, Sally Cottle, Deepali Modha, Amnish Patel, Sally Tucker, Barbie Wheatcroft, Richard Stokes and James Radley

1. Election of Chair

Wendy was elected to chair the meeting and she introduced herself to the non Committee members in attendance.

2. Minutes from 2018 AGM

Minutes from the meeting on 26th March 2018 were unanimously approved.

3. Matters Arising

There were no matters arising.

4. Martin Russ LOC Support Unit

Martin gave a presentation on the National Primary Eye Care (PEC) company.

There was a question and answer period, with questions such as:-
Will it cost to join the PEC? – answer No, unlikely as it is funded by the activities
IT costs are £6 but this is also funded from the activities.



LOCSU Presentation
- AGM template 2019.

There was a vote on whether to join the National PEC – Unanimous Yes

5. Chairman's Report

The Chairman's report had been circulated previously and there were no comments.

It was here that a thank you was given to the Chair and Vice Chair for all the work they have put in throughout the year.

6. Statutory Levy

The Treasurer stated that last year we received a 30% rebate on the subscription for LOCSU due to an error made with completing a bid and this has now ended. The LOCSU budget is £33,000. There is a slight difference in the figure on the papers provided for the meeting and the actual figures due to the late submission of expenses by a Committee member.

There is too much money in the kitty for next year. If the activities and CET events remain the same as this year no further income required, but this would reduce the contingency/reserve amount to below the agreed amount of £25,000.

Mary Bramley asked much a CET event usually cost to put on, which is around £1,000.

It was agreed to reduce the statutory levy to 0.75% (1% currently)

7. Accounts 2018 to be approved and LOC Budget 2019

Was anything agreed here? I assume we approved the accounts

8. Electing Auditors

It was agreed that the current auditors would be re-appointed

9. Elections

Jane Bunker was voted as the new Chair. Wendy d'Estampes Vallancey agreed to assist Jane in her new role.

It was agreed that Daniel Harris would remain as the Vice Chair with both Hansel Shah and Sumila Kasaven being voted as Acting/Assistant Vice Chairs. As they are new members to the committee it was felt better to have 2 to assist Daniel and learn the role from him until the point where he will step down as Vice Chair

Other new members to the committee are Anita Jones and Rina Lakhani

10. Any Other Business

There was nothing for this item.

The meeting terminated at 9.45pm