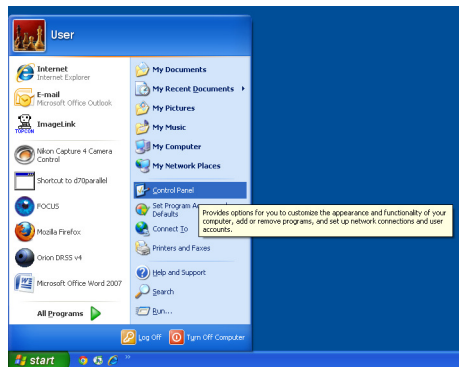


Preparing for the DRSS Version 4.2.10 upgrade

Step 1: Checking your system is ready for the upgrade

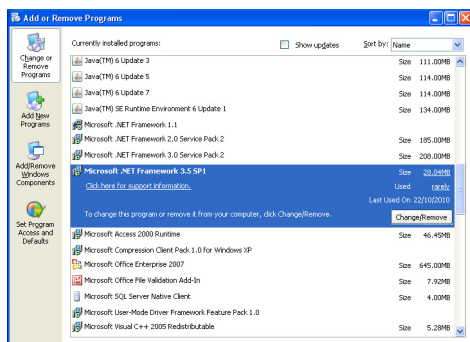
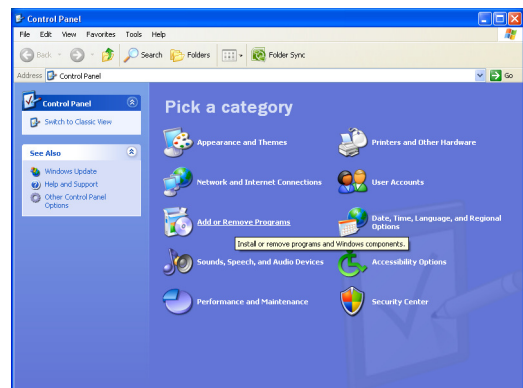
Check that you have the required Windows service pack:
Microsoft .NET Framework 3.5 SP1

How to do this:



- Click on the start icon at the bottom left of the screen
- Click on “Control Panel”
- The category options should open

- Choose “Add or Remove Programs” and click once
- A list of available programs should appear after a short delay



- Scroll down and find “Microsoft .NET Framework 3.5 SP1”
- If not present, download this service pack from the DRSS version 4.2 CD sent to you in the post

- If already present, or after adding this to your system via the CD, proceed to Step 2, noting the precautions regarding the 2-day shutdown

Step 2: Precautions during the shutdown on Tuesday 17th and Wednesday 16th August 2011

- Do not carry out the upgrade until after you have completed all required work in DRSS by close of business on Monday 15th August 2011
- After close of business on Monday 15th August, please do not attempt to log onto the VPN token and access DRSS until the morning of Thursday 18th August 2011, unless specifically requested to do so by the Screening Programme management
- You should not carry out any screening during the 2 day shutdown to download images later, unless you have been given permission to do so by the Screening Office

Step 3: Downloading the new software

- Do not carry out this upgrade until after you have completed all required work in DRSS by close of business on Monday 15th August 2011
- Ensure your PC is not logged onto the VPN token
- Insert the “DRSS version 4.2.10 CD” sent to you in the post
- Carry out all on-screen instructions
- Remove the CD and restart the PC
- Do not use the PC to log onto the VPN token or access DRSS until the morning of Thursday 18th August 2011

Please repeat these procedures on all PCs which carry out DRSS at you practice ideally on Tuesday 16th August and definitely before the PCs use DRSS again.