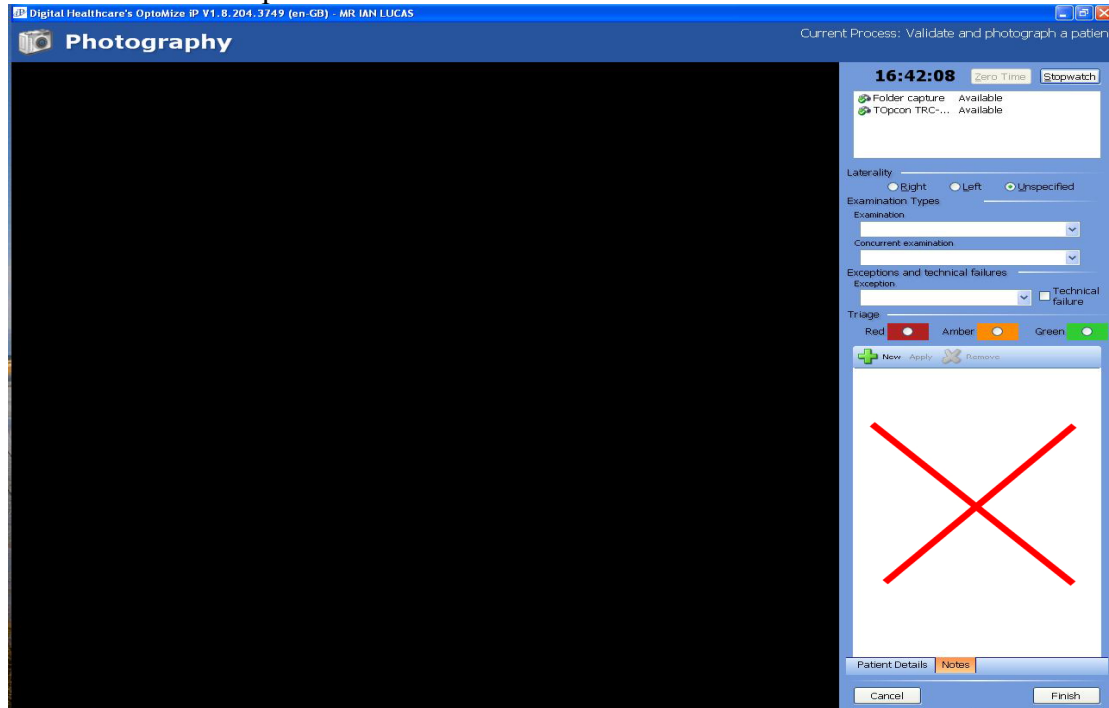
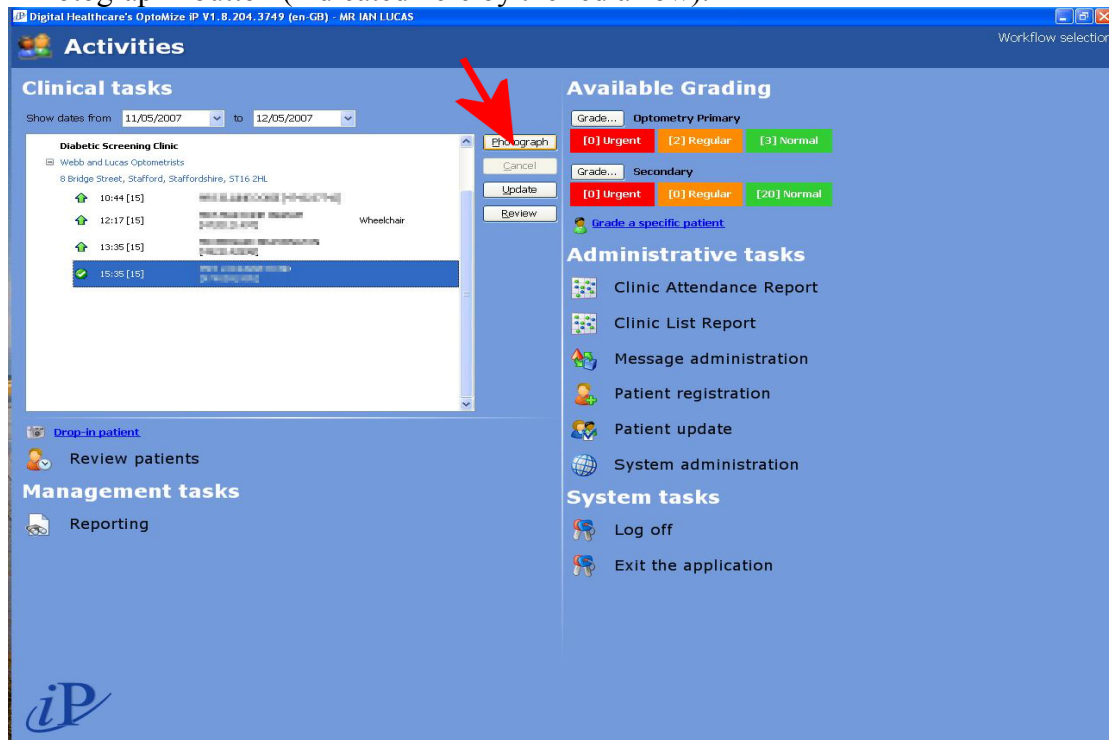


PLEASE DO NOT put notes in this notes box

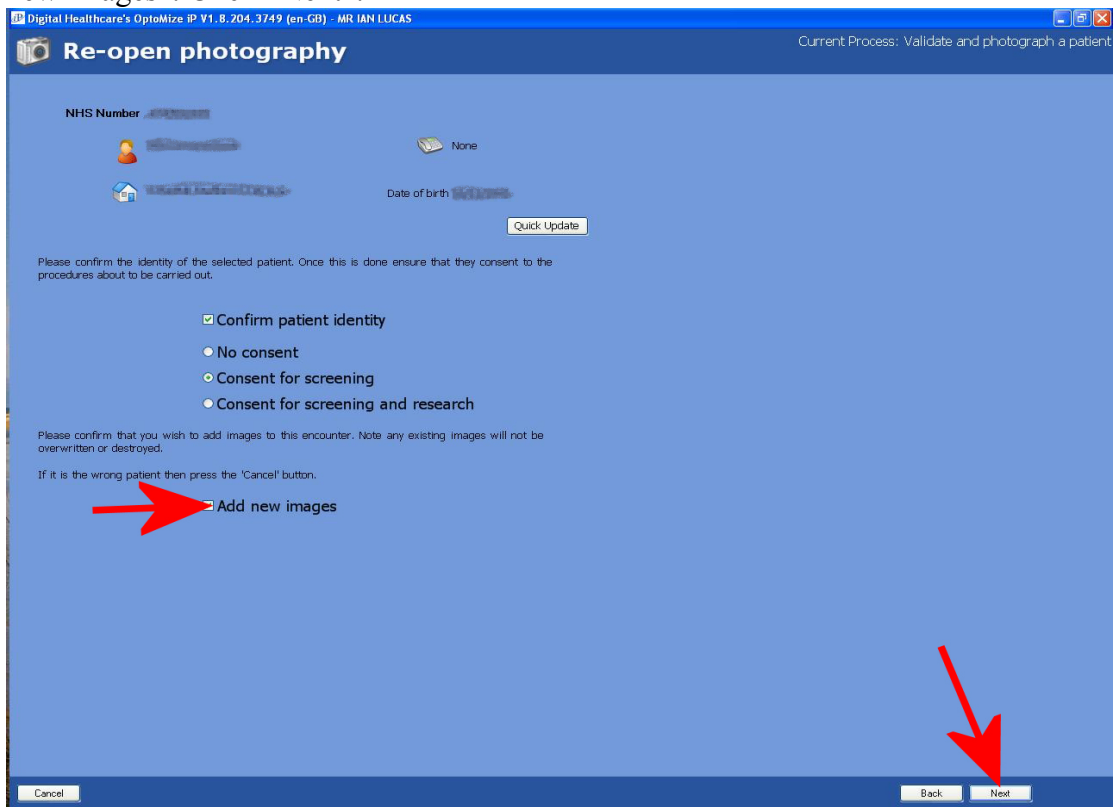


Because no one else will get to read them, unless your grading is being arbitrated because the Secondary Grader has disagreed with you!

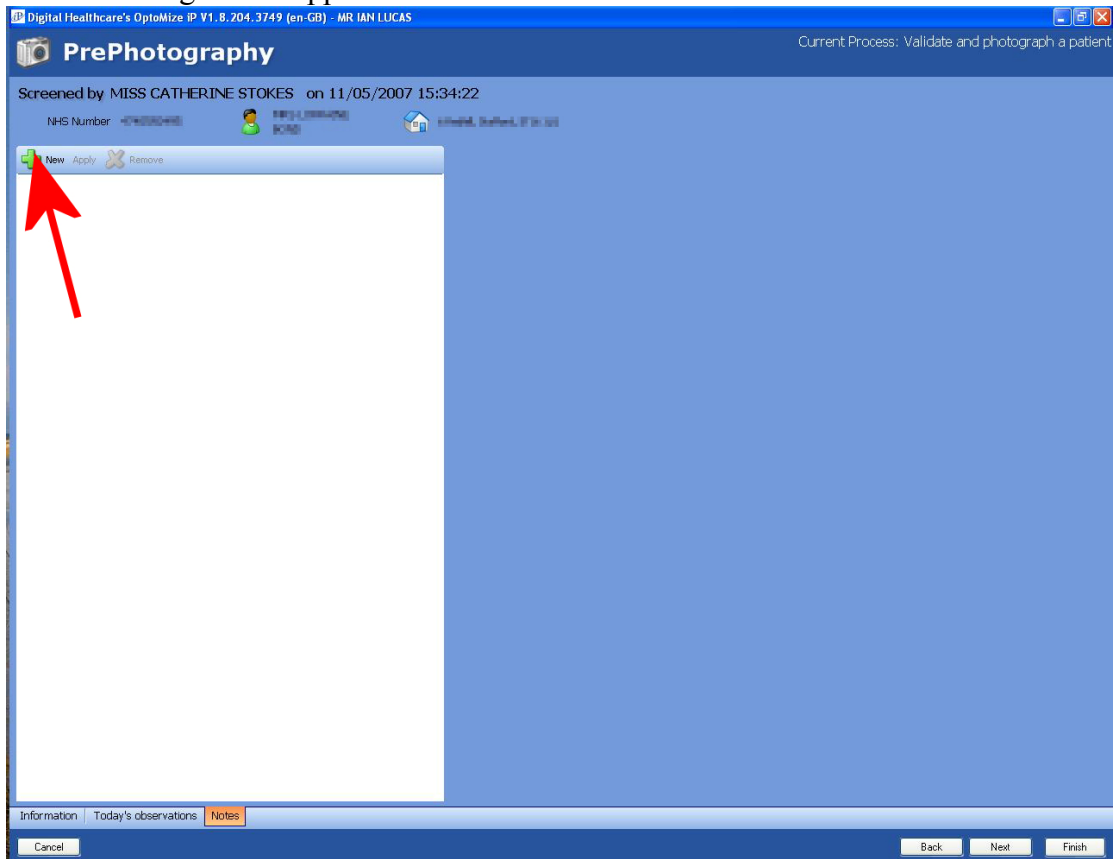
THIS IS HOW TO PUT NOTES IN, WHICH THE SECOND GRADER WILL BE ABLE TO SEE. Select the patient for whom you wish to add notes. You may need to alter the date in the “from” box so that you can display a patient who was photographed on a previous day. Once the patient is highlighted then click the “Photograph” button (indicated here by the red arrow).



This will bring you to the next screen. Confirm the patient details and then click “add new images”. Click “Next”.

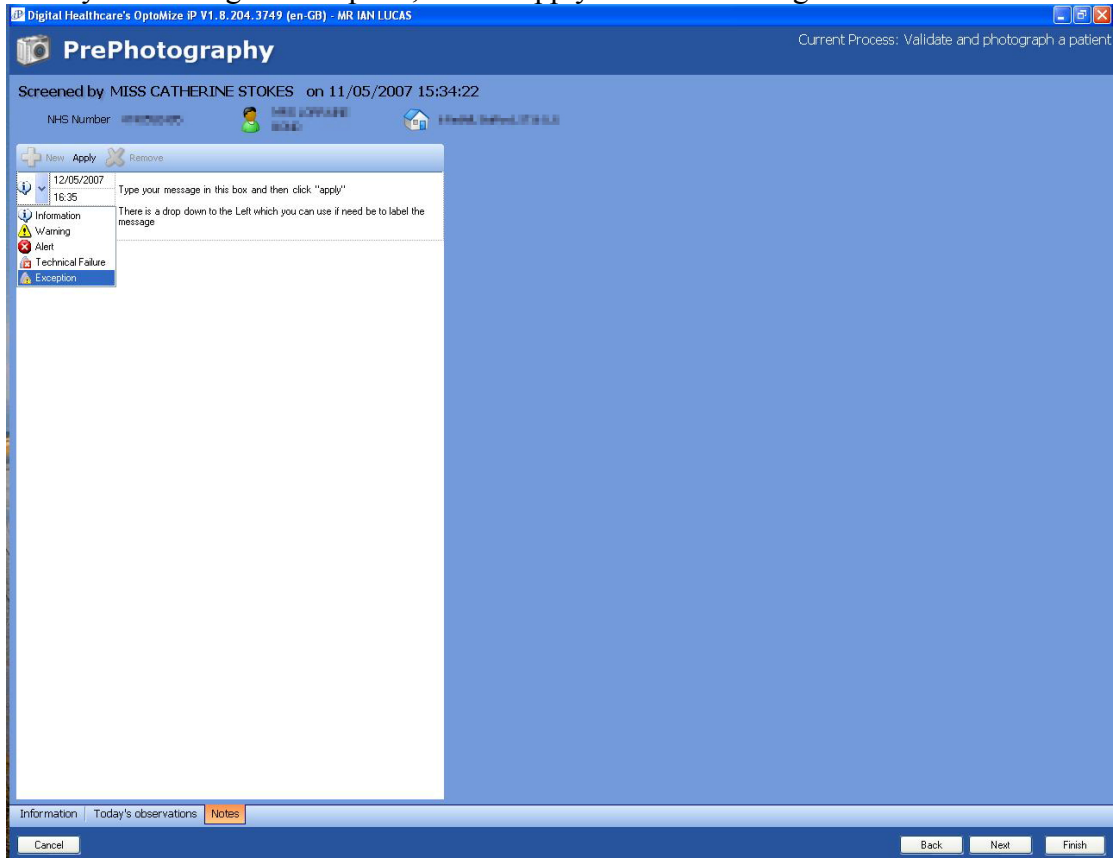


On the Pre-photography page is a tab labelled “Notes”. Click the tab. The following screen appears...

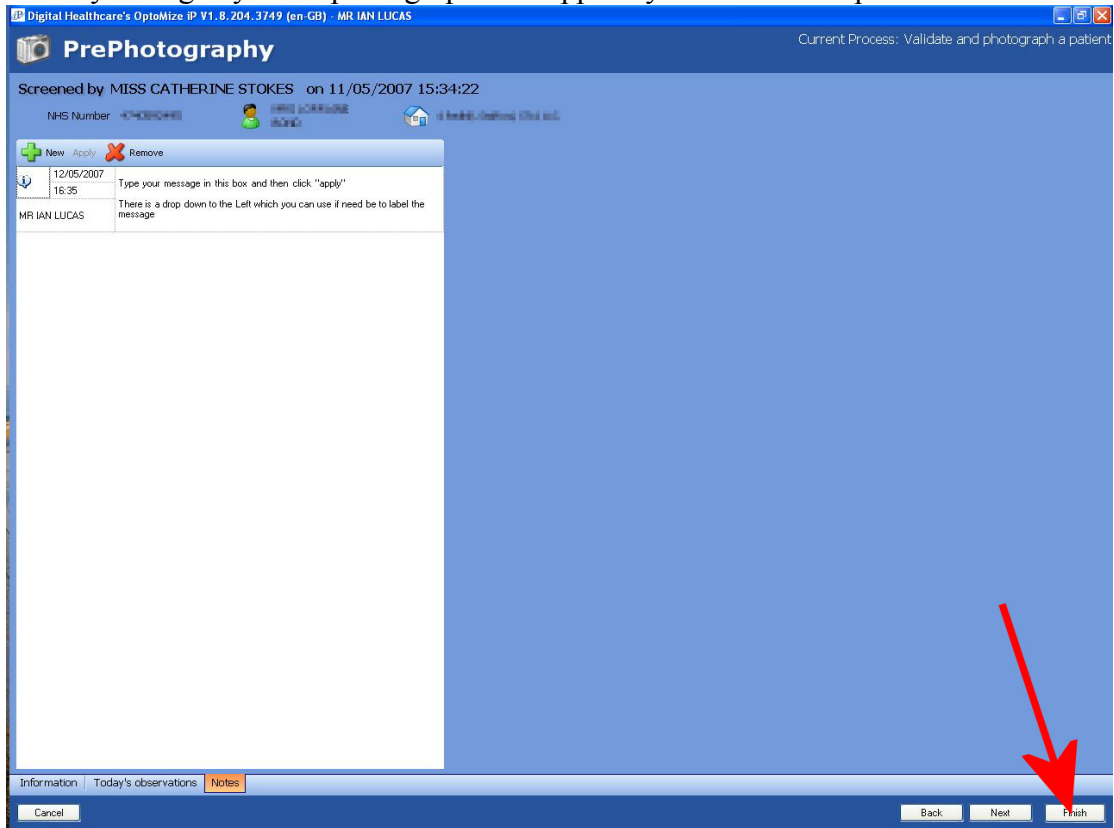


To add notes click “New” and a box will open for you to type your message

Once your message is complete, click “Apply” and the message will be saved.

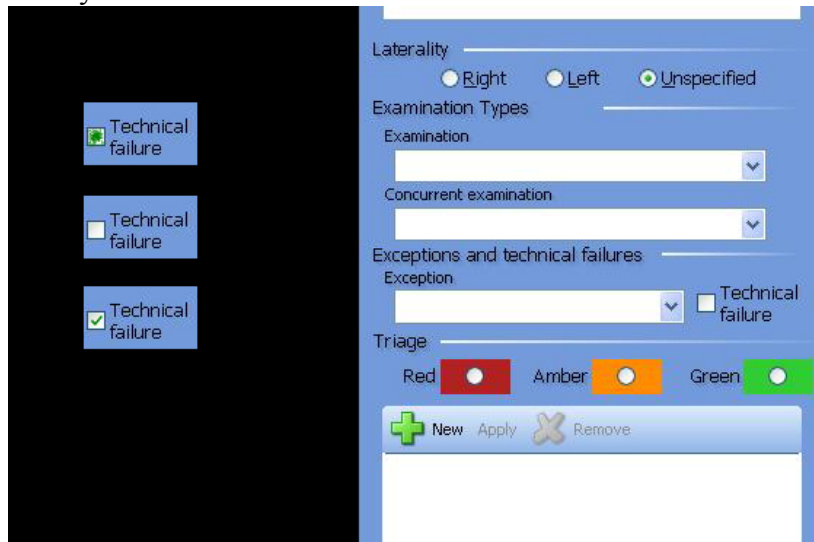


Click “Finish” and you will be taken back to the screen where you started. This avoids actually taking any more photographs but applies your note to the patient record.



AND ANOTHER THING

Malcolm referred to the issue of “Technical Failure” and the tick box. You will see in the following picture that there are three states for the tick box. All green means you haven’t done anything to it, so the software won’t let you go any further (!). White means it is cleared i.e. Normal so you can “Finish”. A green tick means “Technical Fail”. If you end up with the wrong thing in the box keep on clicking until it shows what you mean.



If the Photographer genuinely believes the pictures will not be grade-able then the box should have a tick and the patient will be sent for Slit Lamp and WILL NOT APPEAR IN YOUR GRADING QUEUE